

Draft MINUTES
Laurens Central School
Board of Education
MPR - 7:30 PM
August 16, 2023

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:30 pm by President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, T. Francisco, G. Murello, P. Bush

Board Members Absent: M. Wikoff

Others Present: B. Dorritie, Superintendent; J. Mushtare, Building Principal; P. Weir, District Clerk; A. Schlee, District Treasurer; J. Kessler, Head of Transportation; Members of the Staff and Community (see attached sign in sheet).

**Adoption of Agenda
With Addenda**

II. ADOPTION OF AGENDA with Addenda

Motion made by G. Murello, seconded by T. Francisco to adopt the agenda with Addenda. Motion carried 4-0-0.

Minutes

III. MINUTES

1. Minutes – 7/19/2023

Motion made by P. Bush, seconded by G. Murello to approve the minutes. Motion carried 4-0-0.

Open Comment

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

Reports and Discussions

V. REPORTS AND DISCUSSIONS

1. Special Education Report for the 2022-2023 school year– L. Gifford
 - Thank you to the board for their support of our students
 - Special Education Teachers
 - LRE (Least Restrictive Environment
 - 46 students will receive services
 - Physical Therapy
 - Occupational Therapy through BOCES
 - Extended School Year
 - Grant update
 - New regulations
 - Big Buddy program through SUNY Oneonta
2. Superintendent's Report - B. Dorritie
 - CEP (Community Eligibility Provision) for the next four years – free breakfast and lunch for all students
 - Staffing
 - Code of Conduct
 - Conference days
 - Fall sports -Cross Country merger with Milford
 - Professional Development – Science Curriculum/standards and Tier 1 Behavioral interventions
 - Superintendent's Retreat

- NYS ESL test
- 7th grade Orientation
- Consent agenda for board meetings
- 3. Principal's Report – J. Mushtare
 - Code of Conduct changes – one discipline form for all grades, study hall detention, YTY program, footwear policy
 - Daily schedule changes due to Flex time being added
 - Discipline referral numbers
- 4. Transportation – J. Kessler
 - Bus inspections – all passed
 - Friday is last day of Spring Brook bus runs
 - Most buses clean and ready for the school year
- 5. Buildings & Ground – S. West - absent

Correspondence

VI. CORRESPONDENCE

1. Letter from student J. Brodie

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)*
2. Treasurer's Report C Fund (Cafeteria)*
3. Treasurer's Report F Fund (Special)*
4. Treasurer's Report T Fund (Trust & Agency)*
5. Treasurer's Report L Fund (Library)*
6. Treasurer's Report H Fund (Checking) (Capital Project)*
Treasurer's Report H Fund (Savings) (Capital Project)*
7. Treasurer's Report Repair Reserve*
8. Treasurer's Report Capital Reserve*
9. Treasurer's Report Workers Comp., ERS, Unemployment Reserve*
10. Transfers Over \$1000*

Motion made by P. Bush, seconded by T. Francisco to approve the Treasurer's Report. Motion carried 4-0-0.

B. Other Reports (No Approval Required)

1. Warrants
 - Warrant #2 A Fund \$292,241.97 (General)
 - Warrant #3 A Fund \$2,500,225.00 (General)
 - Warrant # C Fund \$0 (Cafeteria)
 - Warrant #1 F Fund \$23,363.71 (Special)
 - Warrant #1 T Fund \$318.41 (Trust & Agency)
 - Warrant #1 H Fund \$2,199.61 (Capital)
 - Warrant #1 TE Fund \$300.00 (Trust & Scholarship)
 - Warrant # L Funds \$0 (Library)
 - Warrant #1 P Fund \$56,394.16 (Payroll)
 - Warrant #4 A Fund \$133,688.91 (General)
 - Warrant #1 C Fund \$13.16 (Cafeteria)
 - Warrant #2 F Fund \$6,973.46 (Special)
 - Warrant #2 T Fund \$2,643.81 (Trust & Agency)
 - Warrant #2 H Fund \$1,249.05 (Capital)
 - Warrant # TE Fund \$0 (Trust & Scholarship)
 - Warrant # L Funds \$0 (Library)
 - Warrant #5 P Fund \$64,926.95 (Payroll)
2. Transfers Under \$1000
3. Internal Claims Auditor's Reports
4. Revenue Status Report - Fund A

5. Extracurricular Reconciliation Report

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Lead Evaluators

1. The attached resolutions for the certification of the following Lead Evaluators:

William Dorritie
John Mushtare
Lindsey Gifford

Motion made by T. Francisco, seconded by P. Bush to approve the above lead evaluators. Motion carried 4-0-0.

2023-2024 Substitutes

2. The appointment of the following individuals as substitutes for the 2023-2024 School year.

Certified Teachers - \$105.00 per day

Heidi Sider

Non-Certified Teachers - \$95.00 per day

Carol Louden
Paige Smith
Shiloh Chickerell

Teacher Aides - \$14.20 per hour

Carol Louden
Donna Decker
Paige Smith
Shiloh Chickerell
Mary Iannarelli – pending fingerprint clearance

Bus Drivers - \$22.00 per hour

David McLean
Dean Marble
Scott Bolton
Michael Davenport
David McCarthy
Tony Capraro
Kevin Dorritie

Bus Monitors - \$14.20 per hour

Rose Wikoff
Mary Iannarelli

Cafeteria - \$14.20 per hour

Dorothy Wolf
Carol Louden
Donna Decker

Custodian - \$14.20 per hour

Josh Lyons

Any Laurens Central School District employee, as needed

Motion made by G. Murello, seconded by P. Bush to approve the above substitutes. Motion carried 4-0-0.

CROP Appointments

3. The appointment of the following individuals as CROP Staff for the 2023-2024 school year.

Site Coordinator - \$27.50 per hour

Jessica DeBoer

Substitute Site Coordinator - \$27.50 per hour

Jessica Stahl

Activity Leaders - \$20.50 per hour

Marie Mish

Monica Kovacs

Yvonne Angell

Christina Wooley

Jessica Stahl

Jennifer Shutters

Peer Tutors - \$14.20 per hour

Nate Kovacs

Mallory Kovacs

Natalie Davis

Alexandra Geissinger

All Laurens Central School Staff/Faculty and Substitutes for the 2023-2024 school year as needed by the CROP Program.

Motion made by G. Murello, seconded by T. Francisco to approve the above CROP appointments. Motion carried 4-0-0.

A. Hall Back-up Attendance

4. The appointment of Andrea Hall to the position of Back-up Attendance. Her salary will be \$1,114.

Motion made by P. Bush, seconded by G. Murello to approve the above appointment. Motion carried 4-0-0.

A. Furner Leave of Absence

5. The leave of absence for Ashley Furner as Teacher Aide beginning September 1, 2023 and continuing until June 30, 2024.

Motion made by T. Francisco, seconded by G. Murello to approve the above leave of absence. Motion carried 4-0-0.

A. Furner Long-term Certified Substitute

6. The appointment of Ashley Furner as a Long-term Certified Substitute Social Studies Teacher for the 2023-2024 school year, starting September 1, 2023. Her salary will be as per Board Policy.

Motion made by P. Bush, seconded by T. Francisco to approve the above appointment. Motion carried 4-0-0.

M. Brodie Contract

7. The attached Provisional contract for Malinda Brodie, Microcomputer Specialist, effective retroactively to August 8, 2023.

Motion made by G. Murello, seconded by T. Francisco to approve the above contract. Motion carried 4-0-0.

- | | |
|---------------------------------------|---|
| T. McMorris Teacher Aide Appt. | <p>8. The appointment of Tina McMorris to the position of Teacher Aide, effective September 5, 2023.</p> <p>Motion made by P. Bush, seconded by G. Murello to approve the above appointment. Motion carried 4-0-0.</p> |
| A. Casey Rescind Appointment | <p>9. To rescind the extracurricular appointment of Anthony Casey as Advisor for the Strategy and Tabletop Club.</p> <p>Motion made by G. Murello, seconded by T. Francisco to approve the above rescinded appointment. Motion carried 4-0-0.</p> <p>10. The amendments to the contracts of the following individuals:</p> <p style="margin-left: 40px;">William Dorritie – Superintendent
 Patrick Dugan - Maintenance Worker
 Kerri Gartung – Secretary to the Director of Instructional Support Services and Data Specialist
 Lindsey Gifford – Director of Instructional Support Services
 John Kessler – Head Bus Driver
 John Mushtare – Building Principal
 Amy Schlee – District Treasurer
 Charles Walker – District Technology Coordinator/Technician
 Pamela Weir – Confidential Secretary
 Pamela Weir – District Clerk
 Sam Weitzel – Maintenance Worker
 Steve West – Director of Facilities
 Edward Wright – Deputy District Treasurer</p> <p>Motion made by T. Francisco, seconded by P. Bush to approve the above contract amendments. Motion carried 4-0-0.</p> |
| Permanent Aide Appointments | <p>11. The permanent appointments to the position of Teacher’s Aide effective August 31, 2023, for the following individuals:</p> <p style="margin-left: 40px;">Jennifer Prince
 Patricia Dunham
 Karli Hulbert
 Fran Knarich</p> <p>Motion made by T. Francisco, seconded by G. Murello to approve the above permanent appointments. Motion carried 4-0-0.</p> |
| D. McCarthy Mod. Boys’ Soccer | <p>12. The appointment of David McCarthy as the Boys’ Modified Soccer Coach for the fall 2023 season, pending fingerprint clearance.</p> <p>Motion made by P. Bush, seconded by G. Murello to approve the above appointment. Motion carried 4-0-0.</p> |
| V. Munro Keyboard Spec./Sec. | <p>13. The provisional appointment of Victoria Munro as a Keyboard Specialist/Confidential Secretary to the School Counselors effective August 21, 2023, pending fingerprint clearance. This appointment is on a provisional basis and successful completion of the Civil Service exam is required. Her salary will be prorated for the 2023-2024 school year based on the current CSEA contract.</p> <p>Motion made by G. Murello, seconded by P. Bush to approve the above</p> |

appointment. Motion carried 4-0-0.

K. Moore Teacher Aide

14. The probationary appointment of Katarina Moore as a Teacher Aide effective September 1, 2023 and continuing until August 31, 2024, pending fingerprint clearance. Her salary will be as per the CSEA contract.

Motion made by T. Francisco, seconded by P. Bush to approve the above appointment. Motion carried 4-0-0.

M. DeMeo Bus Driver

15. The probationary appointment of Michelle DeMeo as a Bus Driver, effective September 1, 2023 and continuing until August 31, 2024. Her salary will be as per CSEA contract.

Motion made by G. Murello, seconded by P. Bush to approve the above appointment. Motion carried 4-0-0.

J. Mazerolle Cleaner

16. The probationary appointment of Jack Mazerolle as a cleaner effective September 1, 2023 and continuing until August 31, 2024. His salary will be as per CSEA contract.

Motion made by G. Murello, seconded by T. Francisco to approve the above appointment. Motion carried 4-0-0.

Girls' Mod. Soccer Coaches

17. The appointment of the following coaches for Girls' Modified Soccer for the fall 2023 Season. Salaries will be as per the Extracurricular salary schedule.

Michelle Kane – Head Coach
Lindsey Talbert – Assistant Coach

Motion made by P. Bush, seconded by T. Francisco to approve the above appointments. Motion carried 4-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

2023-2024 Tax Warrant

1. The attached Tax Warrant for the 2023-2024 collection of school taxes.

Motion made by T. Francisco, seconded by G. Murello to approve the attached Tax Warrant. Motion carried 4-0-0.

Contract Kelberman Center

2. The attached contract with the Kelberman Center for the purpose of providing Autism Services to the District for the 2023-2024 school year.

Motion made by T. Francisco, seconded by P. Bush to approve the above contract. Motion carried 4-0-0.

2023-2024 Code of Conduct

3. The Laurens Central School Code of Conduct for the 2023-2024 School Year.

Motion made by G. Murello, seconded by P. Bush to approve the Code of Conduct. Motion carried 4-0-0.

Surplus

4. To declare the attached list of items as surplus and discard appropriately.

Motion was made by G. Murello, seconded by T. Francisco to approve the attached surplus. Motion carried 4-0-0.

Surplus Suburban

5. To declare a 2013 Chevrolet Suburban with 113,762 miles as surplus and put it

up for bid.

Motion made by T. Francisco, seconded by G. Murello to approve the above surplus Suburban. Motion carried 4-0-0.

Contract OT Services

6. The attached contract for Occupational Therapy Services for the 2023-2024 school year.

Motion made by P. Bush, seconded by T. Francisco to approve the above contract. Motion carried 4-0-0.

Out of District Student

7. The approval of one (1) additional out of District student, (an employees' child) to attend Laurens Central School Tuition free for the 2023-2024 school year as per Board of Education Policy #7130, Admission of Non-Resident Students.

Motion made by G. Murello, seconded by P. Bush to approve the above out of district student. Motion carried 4-0-0.

Contract Speech-Language

8. The attached contract with Cathleen Perry for Speech-Language Services for the 2023-2024 school year.

Motion made by G. Murello, seconded by P. Bush to approve the above contract. Motion carried 4-0-0.

Surplus Remote Control Switch

9. To declare an ASCO 920 remote control, 200 amp switch as surplus and put it up for bid.

Motion made by G. Murello, seconded by T. Francisco to approve the above surplus switch. Motion carried 4-0-0.

Surplus books

10. To declare the attached list of books as surplus and discard appropriately.

Motion made by T. Francisco, seconded by G. Murello to approve the above surplus books. Motion carried 4-0-0.

SAVE Plan Appendix

11. The attached additional appendix to the District Level SAVE Plan for Remote Instruction.

Motion made by G. Murello, seconded by T. Francisco to approve the above appendix to the SAVE Plan. Motion carried 4-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the attached CSE cases.

CSE: None

CPSE: None

504: None

Information

XI. INFORMATION

1. Laurens Central School District Special Education Services 2022-2023 School Year

Meetings

XII. MEETINGS

1. September 5, 2023- Opening Day 2023-2024 School Year - Conference Day beginning at 8:00 am, Cafeteria

2. September 6, 2023 - Conference Day beginning at 8:00 am Cafeteria
3. September 7, 2023 - First Day of School for Students
4. September 20, 2023 - BOE Meeting, 7:30 pm
5. September 21, 2023 – High School Open House 7:00 pm
6. September 28, 2023 – Elementary Open House 7:00 pm

Open Comment

XIII. OPEN COMMENT PERIOD

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel
2. Student

The Board adjourned to executive session at 8:13 pm to discuss Personnel and Student issues. Motion made by T. Francisco, seconded by P. Bush. Motion carried 4-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The Board adjourned from executive session at 8:23 pm. Motion made by P. Bush, seconded by T. Francisco. Motion carried 4-0-0.

The Board adjourned, without further discussion at 8:25 pm. Motion made by G. Muello, seconded by T. Francisco. Motion carried 4-0-0.

PLEASE PRINT YOUR NAME BELOW

August 16, 2023

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

- | | |
|-----|-----|
| 1. | 13. |
| 2. | 14. |
| 3. | 15. |
| 4. | 16. |
| 5. | 17. |
| 6. | 18. |
| 7. | 19. |
| 8. | 20. |
| 9. | 21. |
| 10. | 22. |
| 11. | 23. |
| 12. | 24. |